

### **Before and After School**

The before and after school program offers a haven for children ages 6 to 11. Students complete homework, enjoy snacks, and engage in social activities. Bus service is provided to and from area schools.

## **Summer Camp**

Summer camp offers daylong ageappropriate learning, activities, field trips, and more for children ages 6 to 11. The program runs Monday through Friday from 8:00 a.m. to 5:00 p.m. during the summer months in conjunction with the ending and beginning of public schools.



## **Important Notices**

Mt. Zion's Loving Daycare is registered with the state of Indiana as a non-licensed ministry of Mt. Zion Apostolic Church. The daycare is inspected on a regular basis to ensure compliance to state standards of cleanliness and safe operations. We are an equal opportunity provider and employer.

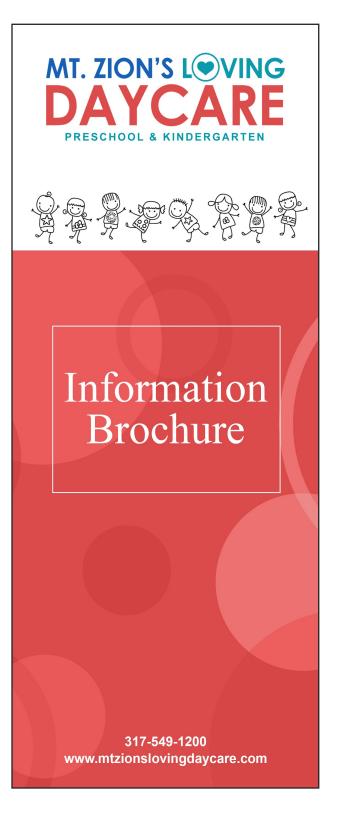
# CACFP AND USDA NON-DISCRIMINATION POLICY

The daycare participates in the Child and Adult Care Food Program (CACFP) which follows the meal patterns established by the U.S. Department of Agriculture:

The U.S. Department of Agriculture (USDA) prohibits discrimination in all USDA programs and activities on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th and Independence Avenue, SW, Washington, DC 20250-9410 or call 202-720-5964 or (888) 271-5983 Extension 516 (toll-free). The USDA is an equal opportunity provider and employer.



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# ALL ABOUT THE DAYCARE

#### Welcome

Welcome to our school! Mt. Zion's Loving Daycare opened for business on January 4, 1999. We are a state-registered, non-licensed school that serves infants and children ages six weeks to five years.

#### Philosophy

We believe in the importance of the parent-teacher-student relationship. This ongoing interaction promotes an atmosphere conducive to educational preparedness, social development, confidence, and character building.

#### **Mission Statement**

Our mission is to promote the healthy growth and well-being of children by providing a curriculum which fosters Christ-like character, stimulates the imagination, and encourages the discovery of the world around them in a nurturing environment.

#### **Hours of Operation**

The daycare is open Monday through Friday from 6:30 a.m. to 6:00 p.m.

#### Holidays

The daycare is closed in observance of the following holidays:

New Year's Day

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Day after Thanksgiving

Christmas Eve

Christmas Day

#### **Annual Closing**

The daycare is closed one week each year just prior to the start of the new school year for preparation. Watch for notices on the exact dates.

#### **Enrollment**

Once you make the decision to enroll your child in our daycare, you will be given a parent handbook and an Information and Enrollment Packet that includes all of the forms you will need to fill out. In addition to the forms in the packet, you will also need to submit a copy of your child's:

- Birth certificate
- Current immunization record
- Current physical examination record

#### **Parent Visits**

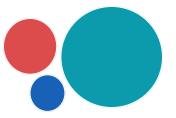
As a parent, you are welcome to visit your child at any time. Feel free to come in and talk with the director or administrator. The daycare has an open-door policy!

#### **Payments and Fees**

Payments may be made by cash, check, money order, or credit/debit card. A discount is offered for payments that are made electronically. The range of tuition and other fees for full— and part-time students varies according to age. The daycare office will give you a breakdown of the fees during your inquiry or at the time you enroll your child. Fees are subject to an annual increase. A one-month advance notice is given when fees change.

#### **CCDF**

The daycare accepts CCDF (Childcare Development Fund) payments.



#### Meals

The daycare provides a nutritious breakfast, lunch, and two snacks in accordance with the guidelines set by the USDA Food and Drug Administration. A monthly menu is posted in each classroom. The cost for meals is included in the tuition; however, in order to receive meals, children must be at the daycare during scheduled meal times.

#### **Curriculum and Instruction**

The daycare uses the A beka curriculum supplemented by reading, writing, math and manipulatives, science and sensory, arts and crafts, and music learning centers. Quarterly progress reports are given for each child.

#### **Special Days and Events**

- Show and Tell
- Field Trips
- Black History Program
- Kindergarten Graduation
- Mini Indy 500 Race
- Fall Open House
- School Picture Day
- Thanksgiving Feast
- Christmas Party and Program

#### **Celebrations**

You are welcome to bring store-bought, individually wrapped treats for your child's birthday or a holiday celebration as long as you bring enough for your child's entire class, and a one-week notice to your child's teacher is given.